

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday October 21, 2021

Time of Meeting: 6:00pm

Location: Tewksbury Town Hall, 1st Floor Small Conference Room
1009 Main Street, Tewksbury, MA 01876

2021 OCT 14 AM 7:50
TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

AGENDA

Item No.	Item
1	<u>Call Meeting to Order</u> <ul style="list-style-type: none">a) Roll Callb) Chairperson informs committee and audience this is a public meeting
2	<u>Review and Approve Previous Meeting Minutes</u> <ul style="list-style-type: none">a) August 19, 2021b) September 09, 2021
3	<u>Project Schedules:</u> <ul style="list-style-type: none">a) <u>Schedules:</u><ul style="list-style-type: none">i. OPM Milestone Project Scheduleii. CM Construction Schedule –<ul style="list-style-type: none">➤ Athletic Field and Field House Update
4	<u>Project Budget:</u> <ul style="list-style-type: none">a) <u>Budgets:</u><ul style="list-style-type: none">i. Project Budget – 10/08/21ii. OPM Project Dashboard – October 2021iii. CM GMP Dashboard – October 2021
5	<u>Project Updates:</u> <ul style="list-style-type: none">a) <u>OPM (CBRE Heery)</u><ul style="list-style-type: none">i. Overview of project activities this period with look aheadii. Look Ahead on procurement and selection of Move Managerb) <u>Designer (Flansburgh)</u><ul style="list-style-type: none">i. Overview of Designer activities with look aheadii. FF&E Planning and Design Meetingsiii. Technology Planning and Design Meetingc) <u>Construction Manager (Consigli)</u><ul style="list-style-type: none">i. Overview of Construction Activities with Look Ahead<ul style="list-style-type: none">➤ Site Logistics / Photographs / Progressd) <u>Owner (Tewksbury)</u><ul style="list-style-type: none">i.

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday October 21, 2021

Time of Meeting: 6:00pm

Location: Tewksbury Town Hall, 1st Floor Small Conference Room
1009 Main Street, Tewksbury, MA 01876

2021 OCT 14 AM 7:50
TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

AGENDA

6	<u>Review and Discuss Motions to Approve:</u> a) Review for consideration to approve Construction Change Order #10. See item #7 below.																																								
7	<u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u> a) Construction Change Order #10																																								
8	<u>Previous Business:</u> a) Update on Abutters Landscape Improvements along property line (south) b) Continue discussion regarding relocation of Center School Staff – Ongoing Coordination c) Final School Name under review d) Confirm 11/18/21 ESBC meeting date (due to Veterans Day 11/11/21)																																								
9	<u>New Business:</u>																																								
10	<u>General Project Discussion:</u> a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home																																								
11	<u>Project Meetings:</u> a) September 16, 2021 – Technology Meeting b) September 21, 2021 – Center School Relocation c) September 28, 2021 – Wayfinding Signage Meeting d) October 5, 2021 – Center School Relocation e) October 07, 2021 – Technology Meeting																																								
12	<u>Project Invoices</u> <table><tr><th>No</th><th>Company</th><th>Invoice Number</th><th>Amount</th></tr><tr><td>1</td><td>Flansburgh Architects (September'21)</td><td>32531</td><td>\$87,771.25</td></tr><tr><td>2</td><td>Consigli (September'21)</td><td>Application #17</td><td>\$3,779,975.30</td></tr><tr><td>3</td><td>CBRE Heery (September'21)</td><td>PJIN0026577</td><td>\$69,216.00</td></tr><tr><td>4</td><td>UTS (September'21)</td><td>95929</td><td>\$390.00</td></tr><tr><td>5</td><td>VHB (September'21)</td><td>0354021</td><td>\$794.36</td></tr><tr><td>6</td><td>Eagle Leasing (September'21)</td><td>R12331138</td><td>\$99.00</td></tr><tr><td>7</td><td>G&G Fitness</td><td>99-932536</td><td>\$59,067.10</td></tr><tr><td>8</td><td>G&G Fitness</td><td>99-932675</td><td>\$92,157.66</td></tr><tr><td>9</td><td>G&G Fitness</td><td>99-932732</td><td>\$1,500.00</td></tr></table>	No	Company	Invoice Number	Amount	1	Flansburgh Architects (September'21)	32531	\$87,771.25	2	Consigli (September'21)	Application #17	\$3,779,975.30	3	CBRE Heery (September'21)	PJIN0026577	\$69,216.00	4	UTS (September'21)	95929	\$390.00	5	VHB (September'21)	0354021	\$794.36	6	Eagle Leasing (September'21)	R12331138	\$99.00	7	G&G Fitness	99-932536	\$59,067.10	8	G&G Fitness	99-932675	\$92,157.66	9	G&G Fitness	99-932732	\$1,500.00
No	Company	Invoice Number	Amount																																						
1	Flansburgh Architects (September'21)	32531	\$87,771.25																																						
2	Consigli (September'21)	Application #17	\$3,779,975.30																																						
3	CBRE Heery (September'21)	PJIN0026577	\$69,216.00																																						
4	UTS (September'21)	95929	\$390.00																																						
5	VHB (September'21)	0354021	\$794.36																																						
6	Eagle Leasing (September'21)	R12331138	\$99.00																																						
7	G&G Fitness	99-932536	\$59,067.10																																						
8	G&G Fitness	99-932675	\$92,157.66																																						
9	G&G Fitness	99-932732	\$1,500.00																																						

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday October 21, 2021
Time of Meeting: 6:00pm
Location: Tewksbury Town Hall, 1st Floor Small Conference Room
1009 Main Street, Tewksbury, MA 01876

2021 OCT 14 AM 7:50
TOWNSHIP CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

AGENDA

13	<u>Other Business Not Reasonably Anticipated within 48 Hours of Meeting</u>
14	<u>Look Ahead Project Meeting(s) and Agenda Topics</u> a) Next Building Committee Meeting Scheduled for 11/18/21 at 6:00pm at Tewksbury Town Hall
15	<u>Public Comments</u>
16	<u>Adjourn</u>